Executive Meeting Minutes
Date: May 17, 2010

Attendees: Brian Calhoun, Julie Messeck, Katheryn Zeeb, Al Slattery, Anne Weber Williams, Cheryl Honigsberg, Gary Prager

1. Approve Meeting Minutes
   1.1. The April Meeting Minutes were approved as written.

2. Newsletter
   2.1. The next newsletter is planned to go out in early July. Possible material for the newsletter includes:
       2.1.1.1. Information on School Building Week
       2.1.1.2. Summary of BIM Presentation
       2.1.1.3. Update on upcoming programs
       2.1.1.4. Schedule for annual awards
       2.1.1.5. Notice for Holiday Party on December 7th, 2010
       2.1.1.6. BEST Program committee award recommendations
       2.1.1.7. Letter from the President

3. Membership
   3.1. Julie will work with Bob to get our local member/contact list updated with current email addresses.

4. Officers’ Reports
   4.1. Gary Prager - Past President: See Regional News below.
   4.2. Bob Binder – President: Not Present.
   4.3. Brian Calhoun - Secretary/Treasurer: No chapter expenses have occurred since the last meeting. We will see how the new system for collecting funds will work as we deposit the funds from the program scheduled today.
   4.5. Al Slattery – Director of Programs: Refer to programs discussion.
   4.7. Anne Weber-Williams – Director of Awards: Anne will send out a Call for Entries in the coming month.
   4.8. Julie Meseck – Director of Outreach: Refer to membership and newsletter above.

5. Regional and International News
   5.1. The 2010 International Conference is to be held in San Jose, September 25-27, 2010. The focus will be on technology in education. Gary has been working on the planning committee. Currently they have reviewed proposed programs and selected topics that focus on Technology, Sustainability, and other relevant topics. The Committee is trying to include new material in this years conference.
5.2. There is currently not much activity at Regional other than the planning process for the upcoming International Conference. The Rocky Mountain Chapter remains one of the more active and involved local chapters in the region.

6. Programs 2010
6.1. Potential programs for 2010 were discussed (as noted below).
6.2. LIBRARY PROGRAM: The Executive Board indicated that this program is still of interest. Gary will contact Gary at UNC to determine if he is still willing to do this program for us. This program will be tentatively planned for early to mid October. We will allow the presenter to recommend a location; however, the Castle Rock Library is a possibility.
6.4. HOW TO PASS A BOND: It was discussed that the bond companies give their own seminars already and this topic would be a duplicated effort. It was felt by the Executive Board this topic should not be pursued.
6.5. 2010 HOLIDAY AND AWARDS: This annual chapter event is planned for December 7th, 2010. Bob is looking for a larger venue for this event due to a lack of space at the Denver DLR Group office.
6.6. SCHOOL BUILDING WEEK: Amy Spatz of Aurora Public Schools notified the Executive Board via email of a potential School Building Week participating school. Brian will follow up with Amy to see if they are moving forward. Al Slattery will follow up with Slater Paull to see if they may have a potential Coordinator for this effort.
6.7. SCHOOL MAINTENANCE/WARRANTY WORK: Cheryl Honigsberg proposed the program topic for consideration to help inform small and rural school districts. The Executive Board felt that this may be a good topic to get school district participation. Potential panelists may include: Small School Districts, Program Managers, General Contractors, Architects and CDE representatives. Potential locations may include Colorado Springs, or the Castle Rock Library.
6.8. A summary of the programs for the year include:

<table>
<thead>
<tr>
<th>Date</th>
<th>Program</th>
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<tbody>
<tr>
<td>May 17</td>
<td>BIM</td>
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<tr>
<td>Early September</td>
<td>School Maintenance/Warranty Work</td>
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<tr>
<td>Early October</td>
<td>“The Future of Libraries”</td>
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<tr>
<td>December 7</td>
<td>Holiday party and awards presentations</td>
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7. Old Business
7.1 None

8. New Business
8.1 None

Next Meeting: To Be Determined

List of Executive Committee Members Cell Phone Numbers

- Bob Binder, President       719-649-1701
- Katheryn Zeeb, President - Elect 720-641-3863
- Gary Prager, Past President  303-594-0600
- Brian Calhoun, Secretary/Treasurer 719-641-4800
- Cheryl Honigsberg, Director of Research 720-231-5389
- Al Slattery, Director of Programs 303-994-0309
- Anne Weber Williams, Awards Chairperson 303-916-1887
- Julie Meseck, Director of Outreach 303-717-8650